



Delaware Workforce Development Board
Training Annex
Delaware Department of Labor
Wilmington, DE 19802
January 8, 2019

Board Members: Justina Sapna; Jeff Bross; Alisha Bryson; John Chrzanowski; Alice Coleman; Dr. John Austin; Ray Fitzgerald; Peggy Geisler; Andrea Guest; Steve Lehm; Ed Osienski; Mike Quaranta; David Sokola; Mark Stellini; Gary Stockbridge; Michelle Taylor; Luke Rhine

Staff: Victoria Counihan (DAG); Barry Butler; Gwen Cross; Colleen Cunningham; Richard Ferandes; Joyce Ottinger; Hope Ellsworth; Norman Simmons; Sandra DiOrrio; Kelsey Sedlacek; Paul Morris; Maureen Whelan; Elsiha Jenkins; Madeline Bayard; Bill Potter; Wanda Holifield; Robin McKinney-Newman

Guest: Melanie George

Quorum Achieved

Approval of Minutes – Jeff Bross moved, John Chrzanowski seconded. Unanimous approval.

Performance Measures Committee – Jeff Bross reported we are doing well across our performance measures with the exception of one youth credential attainment, but we are close. Bill Potter reported the state had received a waiver from US DOL allowing providers to report the performance of only WIOA students. Prior to the waiver providers were required to report ALL students in a WIOA funded program, not just WIOA student.

Youth Council – Michelle Taylor reported that Bill Potter and she were working toward a charter for the youth council. She said, they were looking at different ways to split the out of school training funds. Ms. Taylor said, the Council is still looking at different ways to help youth attain “work-ready” skills. Gary Stockbridge said to make sure the youth council and new Wilmington Initiative are closely aligned.

Proposal Review and Certification -- Wanda and John C. reported. Mr. C said he was asking the board to approve the reallocation of RFP bonus points from ten for Promise Communities OR six for Pathways to ten for Promise Communities AND six for Pathways. John C. made the motion and Mr. Bross seconded the motion carried.

Financial Oversight – Mr. Crozier was unavailable. Stacey Laing reported on Mr. Crozier’s behalf. Ms. Laing reported on the how the budget was prepared. She said there was surplus, but it was somewhat misleading as administrative costs had not been assessed. Other than that, the budget was inline. Ms. Laing reported she had requested additional spending authority to be

allowed to spend all money collected. Sec. Cade explained the process for getting increased spending authority.

Pathways Committee – Luke Rhine reported to the board about Pathways initiative. He said projections over the next ten years will require 150K students and Delaware’s HS graduates only equal 130K. His presentation included a discussion of mid-wage jobs. His presentation included the alignments of in school and out-of-school youth supports and programming. He discussed the ailments of philanthropic monies. (See attached documents). Mr. Rhine notified the board he would be requesting members of the board participate in the CTE/Perkins plan for the upcoming 4 year plan.

Chairman’s Report

Wilmington Workforce Initiative – Gary reviewed the history. In order to institutionalize some ongoing momentum we are considering an ad hoc committee for Wilmington and Wilmington Youth program. Continue using Cat and Social team to see what we are doing.

Annual Report Narrative. Bill Potter notified the board the Annual Report had been submitted

Process Mapping – Richard Fernandes updated the board on the business mapping project. He said the DWDB had contracted with DEMEP to do the mapping. WIOA partners have contributed in the mapping the current state of the flow.

Board Governance. Bill Potter said the board would have to establish term limits in the future to be in compliance with the WIOA regulation. He also said there were some retirements to the board so there would be new members coming.

Sec. Cerron Cade announced Rep. Osienski named as chair of labor committee.

One Stop Operator -- Hope Ellsworth. Gave a detailed overview of the One Stop Operator System. She said one of the main focuses was the development of a solid referral system. Peggy Geisler said it might be a good idea if there were additional cross-fertilization.

Andrea Guest said the term braided funding can be misleading as most monies have certain requirements and can’t always be used for similar things.

Sustainability Operations. Melanie George gave a presentation concerning sustainability opportunities and the future opportunities many businesses are looking at relative to the topic.

One Stop Evolution. Secretary Cade and Stacey Laing said the One Stops were being redesigned and the Unemployment Insurance counters were being closed in favor of a self-help internet approach. Sec. Cade said the DOL-DET staff were helping people navigate the UI transition.

Meeting was adjourned.